

# MANDALAY HOMEOWNERS ASSOCIATION, INC.

## ARC Deposit Refund Request

PLEASE SPECIFY DEPOSIT TYPE: ARC Security Deposit: \_\_\_\_\_

Please provide the information listed below to request a reimbursement of ARC refundable deposit. Mail to Sunstate Management, P.O. Box 18809, Sarasota, FL 34276 or email directly to the property management team at [teammember5@sunstatemanagement.com](mailto:teammember5@sunstatemanagement.com) . **PLEASE PRINT CLEARLY TO PREVENT DELAYS IN PROCESSING.**

### Reimbursement Information:

Date of Request: \_\_\_\_\_ Date of project completion: \_\_\_\_\_

Amount of Deposit: \_\_\_\_\_

PLEASE SPECIFY PROPERTY ADDRESS: \_\_\_\_\_

OWNER NAME: \_\_\_\_\_

LOCAL PHONE: \_\_\_\_\_ CELL PHONE : \_\_\_\_\_

EMAIL: \_\_\_\_\_

### ADDITIONAL INFORMATION

Check payable to: \_\_\_\_\_

If other, then property owner above.

REFUND MAILING ADDRESS: \_\_\_\_\_

If different from property address above:

\_\_\_\_\_

\_\_\_\_\_

FURTHER REQUESTS OR INSTRUCTIONS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Signature Date

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Board Approval: \_\_\_\_ Full Refund      Board Approval Less: \_\_\_\_\_  
(Amount) (Reason)